**Lawn Baptist Church**

**Job Description Youth Minister**

**Summary:** The youth minister is primarily responsible for the discipleship component of the youth ministry; grades 6-12, in cooperation with the youth coordinator. In seeking to develop family ministry, the youth department will have duties shared by the youth coordinator and youth minister. The coordinator will help plan and organize events and help keep parents involved. The youth minister is responsible for teaching and relational instruction.

**Reports to:** Pastor. In absence of a pastor, the youth minister will report to the deacon body.

**Essential Functions:**

1. Provide Christian training and leadership for youth at Lawn Baptist Church.
2. Cooperate with Youth Coordinator and parent council for planning of events and weekly schedule.
3. Attend Jim Ned activities at least twice each month minimum.
4. Essential Duties and Functions: The Youth Minister will:
5. Select teaching topics and methods, provide teaching, and select alternate teachers when needed.
6. Be responsible for planning and the conducting of Sunday and other weekly teaching times. Teaching may be delegated for specific topics within the direction of the ministry.
7. In cooperation with the Youth Coordinator, maintain a youth and parent council to help maintain a family ministry focus.
8. Help communicate plans and activities with parents and students using all appropriate platforms and maintaining accurate information. (The youth coordinator will sustain regular communication channels.)
9. Participate with the Youth Coordinator to choose summer camps, Disciple Now, and/or programs which involve the youth.
10. Attend Jim Ned activities at least twice per month to help maintain student rapport.
11. Cooperate with other staff to develop and foster family ministry.
12. Develop outreach to unchurched students.
13. Help evaluate all ministry efforts to adhere to the mission of LBC.
14. Be fiscally responsible including fund raising and arrangement of youth activities.
15. **Qualifications:** *The following requirements or qualifications are expected from the Youth Minister.* 
    1. **Personal Commitment: *The youth minister:***
       1. **Is required to be certain of his or her salvation experience in Jesus Christ and to have been scripturally baptized by immersion at the time of or subsequent to the salvation experience. Is expected to be a member of Lawn Baptist Church.**
       2. **Is expected to follow God’s leadership through prayer, Bible study, and fellowship with God.**
       3. **Will lead the youth of the church toward deeper spiritual maturity because of his/ her own growing maturity in God’s grace and experience.**
       4. **Will challenge the youth to follow the example of Jesus Christ in personal life and relationships with others.**
    2. **Commitment to Biblical Teaching*: The youth minister will:*** 
       1. Believe in and teach from a commitment that the Bible is God’s holy, inspired word. (2 Timothy 3:16-17).
       2. Allocate time to study and prepare to teach as needed.
       3. Seek the counsel of the pastor when seeking interpretive help to insure consistency with church practice.
       4. Challenge the youth to develop meaningful habits of personal Bible study.
       5. Demonstrate Biblical principles in performance of all duties.
    3. Compassionate Heart: *The youth minister will:*
       1. Be faithful to and care for his or her own family.
       2. Care for members of the youth group as a kind shepherd.
       3. Demonstrate love for unsaved people and seek their salvation in teaching and personal witness.
       4. Seek to relate to various age groups and gender with a kind and impartial spirit.
    4. Accountability:
       1. The Youth Minister reports directly to the pastor for leadership and supervision. In the event the pastor’s position is vacant, he or she will report to the deacon body.
       2. The pastor and personnel committee will evaluate the Youth Minister’s performance after the first six months of employment and annually thereafter.
       3. The church and church staff will support the Youth Minister and family through prayer, assistance, counsel and encouragement.
16. Salary/ Benefits
17. Salary and benefits will be determined by the personnel committee and recommendations will be given to the deacon body.
18. Position: Part-time (16-20 hrs/ week). The youth minister will be employed on a part-time basis. The youth minister may have employment at another job. Weeks of activity which require more hours (e.g., camps, DNow) can be balanced with flexible hours in weeks following. The Youth Minister’s schedule will be coordinated with the pastor or deacon body.
19. The church supports ministerial education and will be considerate toward the needs of students.
20. Annual Salary: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
21. Pay Frequency: Monthly.

*This job is contingent on a successful background check, drug screen, and current CPR certification.*

**Job Description Acknowledgement**

I have received, reviewed and fully understand the job description for Youth Coordinator. I further understand that I am responsible for the satisfactory execution of the essential functions described therein, under any and all conditions as described.

Employee Name:

Employee Signature: Date:

Supervisor Signature: Date:

Revised July 12, 2021